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Beginner lessons for Impromptu Speaking

Master Impromptu Speaking with Confidence and Clarity!

DEFINITION

> Impromptu speaking is delivering a speech without prior preparation. It tests your ability to think and speak on your feet.

KEY CONCEPTS

Structure

Use a simple structure like 'Point, Reason, Example' to organize your thoughts quickly.

Stay Calm

Take a deep breath and pause before speaking to collect your thoughts.

Engage the Audience

Make eye contact and ask rhetorical questions to keep the audience interested.

Practice Active Listening

Listen carefully to the prompt or question to ensure your response is relevant.

Use Personal Stories

Incorporate personal anecdotes to make your speech relatable and engaging.

EXAMPLES

→ Discuss the benefits of reading in daily life.

→ Explain why teamwork is essential in sports.

→ Share your thoughts on the impact of technology on communication.

MEMORY TIPS

★ Remember 'PRES' - Point, Reason, Example, Summary for structure.

★ Visualize a calm lake to stay relaxed before speaking.

★ Use the acronym 'EARS' - Engage, Ask, Relate, Summarize for audience connection.

COMMON MISTAKES

✗ Overthinking the topic instead of speaking naturally.

✗ Ignoring the audience's reactions and feedback.

✗ Failing to stay on topic and rambling.

QUICK RECAP

Impromptu speaking involves delivering a speech spontaneously. Focus on structure, stay calm, and engage your audience for effective communication.